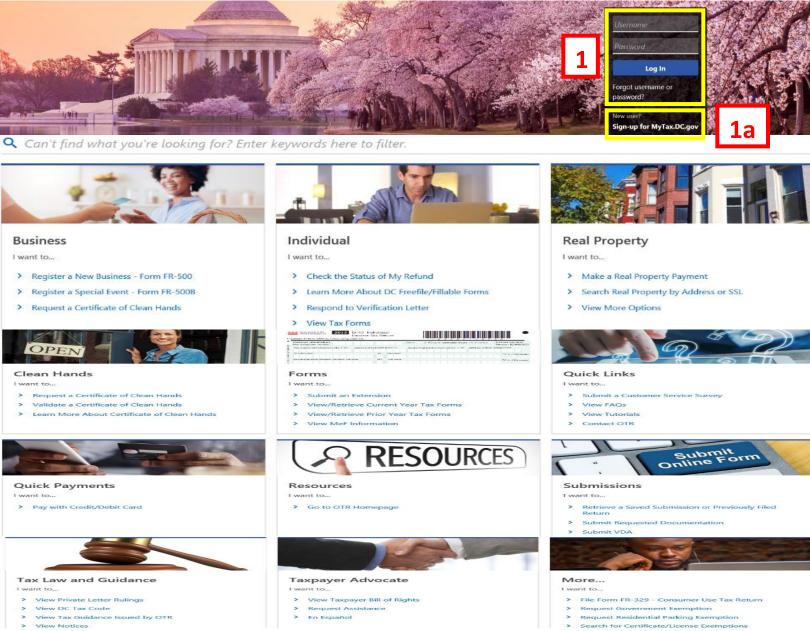


MyTax.DC.gov User Guide: How to File a Rolling Stock Tax Return (FP-34)

Taxpayers can learn how to file the District of Columbia Railroad Rolling Stock tax return electronically at <u>MyTax.DC.gov</u> by following this step-by-step guide.



- 1. From the <u>MyTax.DC.gov</u> homepage, log in using your **Username** and **Password**.
 - a. If you are a new user, from the <u>MyTax.dc.gov</u> homepage, click on the Sign up for MyTax.dc.gov hyperlink to register.



MyTax.DC.gov User Guide: How to file a Rolling Stock Tax Return (FP-34)

BUSINESS TEST 20000-91110 1001 4TH ST SW WASHINGTON DC 20024-4517		Welc: You last logged in on Thursday, Oct 29, 20 Manage
Favorites Summary Action Center	Settings More	
Corporation Franchise Tax BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517	Account 250-00075012 Balance \$0.00	 Make a Payment Returns View Other Options
Sales & Use Tax BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517	Account 350-000055010 Balance \$0.00	 Make a Payment Returns View Other Options
Railroad Rolling Stock BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517	Account 402-000065406 Balance \$0.00	 Make a Payment Returns View Other Options

2. From your homepage Summary, locate the Railroad Rolling Stock account, and click Returns

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< BUSINESS TEST			
Returns Railroad Rolling Stock 402-000065406 BUSINESS TEST Return Periods	8alance \$0.00	 > File an Extension > File a Back Year Return 	
Periods			₹
Period	Balance		
31-Dec-2019	\$0.00		
31-Dec-2018	\$1,000.00	A File Return 3a	

- 3. Click the Periods tab,
 - a. click the **File Return** hyperlink that has the tax liability. It will be marked with an orange hazard icon.



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< Returns					
FP-34 Return					
Railroad Rolling Stock 402-000065406					
BUSINESS TEST					
FP-34 Return					
0					
Return Information					

Government of the Di	Rolling Stock Tax Return	BUSINES			
	FP-34	Account ID: 402-000	065406		
Return Information	FF-34	Account ID: 402-000	065406		
Return Information					
Filing Month	December	Account ID: 402-000	065406	5	
				5	 1
Filing Month Tax Year Ending (YYYY) *	December				- la
Filing Month	December Required		No Ye		1a
Filing Month Tax Year Ending (YYYY) Is this your final return? Is this return being filed by a paid ta	December Required		No Ye No Yes		1:
Filing Month Tax Year Ending (YYYY) * Is this your final return? *	December Required		No Ye		1a
Filing Month Tax Year Ending (YYYY) Is this your final return? Is this return being filed by a paid ta	December Required		No Ye No Yes No Yes		1a 1a

4. The FP-34 will appear.

a. Answer the **Return Information** questions on the right side of the screen.b. Click **Next**.

* Interest P3-34 Return Riscisse Roling Stock 342:00005500 BUSINESS TEST F2-34 Return Factor Information File the F2-34 File the F2-34 Business Test Factor Information File the F2-34 Business Test Busines Test Busin	SR MyTax DC				0 B
Reader Boling Stock BURNESS TEST F-24 Return	< Returns				
Return Information File bit 97-34 BUSINESS TEST Government of the District of Columbia Ruling Stock Tax Return PP-34 BUSINESS TEST Account Di 402-000005406 Due Date: 7/31/2016 1. Miles traveled within the District of Columbia 0 0 0 2. Rate per mile 50.005909 50.0061364 50.00545455 3. Assessed value per class of cars 50.00 50.00 50.00 V Tax Return Child Accessed Value 50.00 4. Total Accessed Value 50.00 5. Minus Exclusion 5225.00.00 6. Taxabile Value 50.00	Rairoad Rolling Stock 402-00065406 BUSINESS TEST FP-34 Return				
Answer of the District of Columbia Government of the District of Columbia 1. Miles traveled within the District of Columbia 2. Rate per mile 3. Assessed value per class of cars 3. Assessed value per class of cars 50.005 50.	-				
1. Miles traveled within the District of Columbia 0 0 0 2. Rate per mile \$0.059909 \$0.061364 \$0.054345 \$0.043453 3. Assessed value per class of cars \$0.00 \$0.00 \$0.00 \$0.00 Total Assessed Value \$0.00 4. Total Assessed Value \$0.00 5. Minus Bickvision \$225,0000 6. Taxable Value \$0.00 7. Tax Rate \$0.030	2016				
Statesper mile Still 0005909 Still 0001364 Still 00054545 Still 00045455 3. Assessed value per class of cars Still 000 Still 000 Still 000 Still 000 Total Assessed Value per class of cars Still 000 Still 000 Still 0000 A Total Assessed Value Still 0000 A Total Assessed Value Still 0000 Still 00000 A Total Assessed Value Still 0000 Still 00000 A Total Assessed Value Still 0000 Still 00000 A Total Assessed Value Still 0000 Carseade Value Still 0000 A Total Assessed Value Still 00000 Carseade Value Still 00000 Carseade Value Still 00000 Total Assessed Value Still 00000 Carseade Value Still 00000 Carseade Value Carseade Value		Fruit, Meat, Refrigerator	Hopper, Oil, Tank, Dump, Coal	Furniture, Other	Box, Stock
3. Assessed value per class of cars 50.00 50.00 50.00 50.00 50.00 Totals 4. Total Assessed Value 50.00 5. Minus Exclusion 5225.00.00 6. Taxable Value 50.00 7. Tax Rate 0.030	1. Miles traveled within the District o	f Columbia 0	0	0	0
Totals 4. Total Assessed Value \$0.00 5. Minus Exclusion \$225,000,00 6. Taxable Value \$0.00 7. Tax Rate 0.0340	2. Rate per mile	\$0.065909	\$0.061364	\$0.054545	\$0.045455
4. Total Assessed Value \$0.00 5. Minus Exclusion \$225,000,00 6. Taxable Value \$0.00 7. Tax Rate 0.0340	3. Assessed value per class of cars	\$0.00	\$0.00	\$0.00	\$0.00
5 Minus Exclusion \$225,000,00 6 Taxable Value \$2,000 7. Tax Rate 0,0340				To	als
6. Taxable Value \$30.00 7. Tax Rote 0.0340				4. Total Assessed Value	\$0.00
7. Tax Rate 0.0340				5. Minus Exclusion	\$225,000.00
				6. Taxable Value	\$0.00
8. Tax Due \$0.00				7. Tax Rate	0.0340
				8. Tax Due	\$0.00
	Cancel				< Previous Next >

 On the File the FP-34 page, enter the value(s) for Miles traveled with the District of Columbia in the applicable column. If there is a Tax Due, the system will automatically calculate the liability on Line 8.

a. Click Next.



< Returns FP-34 Return Raitroad Rolling Stock	
Railread Rolling Stock	
402-000065406 BUSINESS TEST	
FP-34 Return	
Return Information File the FP-34 Attachments	
*** Polling Stock Tax Return BUSINESS TEST Due Date: 7/31/2017 Government of the District of Columbia FP-34 Account.ID: 402-000065406 Tax Period Ending: 12/31/2016	
Add Attachment Type Name Description Size	6a
There are no attachments.	Ua
Please attach your supporting Tax Computation Schedule.	
You must attach at least one schedule to continue.	
Cancel Cancel Next >	6b

6. Complete the **Attachments** section.

a. Attach all applicable schedules by clicking the Add Attachment tab to the right of the screen.b. Click Next.

	SR MyTax DC	0 B
	< Returns	
	FP-34 Return Raitrad Rolling Stock 402-00005406 BUSINESS TEST FP-34 Return	
	Return Information File the FP-34 Attachments Payment Options	
7	Payment Information I would like to: * Required ~	

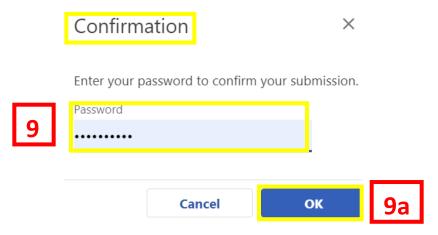
7. From the **Payment Options** page, select the appropriate **Payment Information** from the dropdown menu bar. **Note**: You may choose **No Payment is Needed** from the drop-down menu bar when you are filing a zero return. The option **Pay Later** allows you to schedule your payment up to one year in advance. For this example, we will choose to **Pay through ACH debit**.



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Ra 40	P-34 Return alman Ralling Snock 22 200055406 USINESS TEST		
FF	P-34 Return		
-	Return Information File the FP-34 Attachments	Payment Options	
	Payment Information Iwould like to: Pay Through ACH Debit Vou can schedule a payment on or up to the due date of the neture (7/31/2017) by adjuding the p	ymert date belos.	
	Yayment Method Tara Direc Debt - US Bank	Payment Ancoder reserves to pay off a return that has been filed. Payment Data	
	Bank Account Type Deecking Savings Routing Number	03-Dec-2020 Arrount \$1,035.48	3b
	Required Populate Routing Number Account Number	Conten Amount * Required	
	Required		
	Regind See the payment restrict to Associate No Yes		8c
	Cancel	< Previous	Sdurit OC

Enter your bank account information into the Payment Method section including Bank Account Type, Routing Number, and Account Number. Confirm your Account Number.

 a. If you would like <u>MyTax.DC.gov</u> to store your bank account information, click Yes beneath to Save this payment for future use. For this example, we selected No.
 b. In the Payment section, choose a Payment Date. Note: When paying with an eCheck, you can choose a future payment date up to one year from the date you authorized your payment on our system. Enter the Amount of your payment and Confirm that amount.
 c. Click Submit.





9. In the **Confirmation** pop-up window, enter your MyTax.DC.gov Password, which will act as your electronic signature.

a. Click **OK**.

SR MyTax DC	?	θ	
< Returns			
Confirmation Vour return has been successfully submitted to the District of Columbia Office of Tax and Revenue Please print a copy of this page for your records. Vour request confirmation number is 0.000-054-449. Please retain your confirmation number for future reference. Ta Type: IF Pla4-Rolling Stock Tax Return Field for: W100-05406 Balance Due: 9000 Stock To Balance Due: 9000 Contact Us: (202) 759-1946 e-services.oft@ccgov			

10. A **Confirmation** page displays. To obtain a printed copy of this page, click **Printable View**. Otherwise, click **OK**.