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# MyTax.DC.gov User Guide: How to Request a Real Property Penalty and Interest Waiver

Follow this step-by-step guide to learn how to Request a Real Property Penalty and Interest Waiver via

MyTax.DC.gov.



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# MyTax.DC.gov User Guide: How to Request a Real Property Penalty and Interest Waiver

- 1. From the MyTax.DC.gov homepage, go to the Real Property box and click on **Search Real Property by Address or SSL**.
- 2. From there type in your address or SSL.

Real Property Search			
inter at least one search item in the upplications, such as applying for a t	fields below to find a property. Click on a property from the tax relief program. For more search options, click Show Adva	e search results to view more details about the pr anced Search.	roperty, make a property tax payment or sub
iquare	Suffix	Lot	

3. Once there click on the Applications and Actions tab



4. Go to the Waivers and Rebates box, and click onto "Request a Waiver of Real Property Penalty and Interest"



## 5. Please review the Instructions.

### Instructions for Waiving Penalty and Interest

A request to waive penalties is considered when taxpayers, acting in good faith, show that there was a reasonable cause for a late or underpayment of their tax obligations - reasonable cause generally exists if the taxpayer exercises ordinary care or good judgment in determining his or her obligation but was unable to comply by the deadline. Ordinary care includes provision for obligations to be met when reasonably foreseeable events occur.

When requesting a waiver, please remember a request for waiver must include a reason and a description of the circumstances leading to the late or underpayment. Documentation may be attached to support your request.

If you have any questions about the process, please contact the Real Property Tax Administration (RPTA) at (202) 604-9770. Click "Next" to begin the request for waiver process.

Cancel

< Previous Next >

6. Verify the property address and that you are or are not the property owner.



7. Select the type of Penalty and Interest waiver either Real Property, Southeast Water and Sewer or Southwest Waterfront.

Select Account Ty	pe:	~						
Cancel				<	Previous	Next	>	

8. Then update what Penalty and Interest you want to have waived or "Request All."

Please enter the amounts of penalty and/or interest that you are requesting to be waived. Select the "Request All" button to request the waiver of penalty and interest.

Period	Current Penalty	Requested Reduction in Penalt	Current Interest	Requested Reduction in Intere
Second Half 2018	\$61.06	\$0.00	\$238.13	\$0.00
First Half 2019	\$250.00	\$0.00	\$0.00	\$0.00
Second Half 2019	\$250.00	\$0.00	\$0.00	\$0.00
First Half 2020	\$7,291.29	\$0.00	\$59.55	\$0.00
Second Half 2020	\$64.83	\$0.00	\$29.17	\$0.00

Request All

Iotal waiver request amount: \$0.00

9. Add in your Contact Information.

Contact Information		
First Name *	Phone Number *	Email Address *
Required	Required	Required
Last Name	* Confirm Phone Number	Confirm Email Address *
Required	Required	Required
Required	Required	Required

Cancel

< Previous Next

## Waiver Information

10. Add in your reason for request.

Reason	
Reason for requesting waiver.	
Required	*
* Please provide additional details for requesting a waiver.	
Required	

Cancel

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## 11. Add any attachments that are needed.

#### **Attachment Instructions**

If you have any documentation to support your application, upload it here. Examples below.:

- Death Certificates
- Medical Providers
- Letters from physicians or other medical providers detailing an illness and explaining how that illness (or treatments associated therewith) impacted your ability to comply with your DC property tax obligations.
- Hospitalizations require discharge records.
- Documentation from your insurance or mortgage company
- Bank receipt
- Front and back of cancelled check
- Bank statements
- Copies of police or fire reports

### Attachments

## 12. Certify that all the information given is correct.

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I certify, under penalties of law, that I have examined this application, including any attachments, and the information provided is true, correct and complete to the best of my knowledge and belief. Making a false statement is punishable by criminal penalties, D.C. Code §22-2405.

Cancel

< Previous Submit

Add Attachment