MyTax.DC.gov User Guide:
How to Make a Real Property Credit Card Payment

Follow this step-by-step guide to Make a Real Property Credit Card Payment MyTax.DC.gov.

Username

Password

Log In

Forgot username or password?

New user?
Sign-up for MyTax.DC.gov

Q *Can't find what you're looking for? Enter keywords here to filter.*

Business
I want to...
> Register a New Business - Form FR-500
> Register a Special Event - Form FR-500B
> Request a Certificate of Clean Hands

Individual
I want to...
> Check the Status of My Refund
> Learn More About DC Freefile/Fillable Forms
> Respond to Verification Letter
> View Tax Forms

Real Property
I want to...
> Make a Real Property Payment
> Search Real Property by Address or SSL
> View More Options

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Clean Hands
I want to...
> Request a Certificate of Clean Hands
> Validate a Certificate of Clean Hands
> Learn More About Certificate of Clean Hands

Forms
I want to...
> Submit an Extension
> View/Retrieve Current Year Tax Forms
> View/Retrieve Prior Year Tax Forms
> View MeF Information

Quick Links
I want to...
> Submit a Customer Service Survey
> View FAQs
> View Tutorials
> Contact OTR

Quick Payments
I want to...
> Pay with Credit/Debit Card

Resources
I want to...
> Go to OTR Homepage

Submissions
I want to...
> Retrieve a Saved Submission or Previously Filed

Tax Law and Guidance
I want to...
> View Private Letter Rulings
> View DC Tax Code
> View Tax Guidance Issued by OTR
> View Notices

Taxpayer Advocate
I want to...
> View Taxpayer Bill of Rights
> Request Assistance
> En Español

More...
I want to...
> File Form FR-329 - Consumer Use Tax Return
> Request Government Exemption
> Request Residential Parking Exemption
> Search for Certificate/License Exemptions

1. From the MyTax.DC.gov homepage, view the "Real Property" area and click on "Make a Real Property Payment."
2. From there you would type in your Address or SSL.

Real Property Search

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Real Property Search

First we need to identify the property for which you are making a real property payment. Enter at least one search item in the fields below to find your property. Click on the property from the search results to continue to the payment request.

Square   Suffix   Lot

_____   _____   _____

Street Address *(example: 1101 4TH ST SW)*

_____

| Clear | Search |

3. Next , select "Pay with a Credit Card" as the payment method.

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Property Payment

Property Payment

●───────●
    Payment Method

Payment Method

I would like to: Pay with a Credit Card   ⌄

| Cancel | | ‹ Previous | Next › |

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4. Select how much you want to pay in the "Payment Amount" box.

Payment

Select the account(s) that you wish to pay. The Payment Amount column can be changed to reflect the amount you wish to pay.

Credit card payments can only be applied to one tax type per transaction

Select	Tax Type	Amount Due	Payment Amount
☑	Real Property Tax	$0.00	$100.00
		$0.00	$100.00

| Cancel | | ‹ Previous | Next › |

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5. Review the payment amount, then click "Pay with Credit Card."

Payment Review

Please confirm that the payment amounts below are correct before submitting.

Account Type	Liability Amount	Payment Amount
Real Property Tax	$0.00	$100.00
Total Payment		**$100.00**

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Pay with Credit Card

Cancel   〈 Previous

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6. Input your taxpayer information as outlined below. (Name, SSL, ID, Billing Address, Tax Account and Payment amount.)

Taxpayer Information

Customer Type
Property

Taxpayer Name
JOE LOUIS

ID Type
SSL

ID
0542   0827

Billing Address

U.S. address is required for credit card payments

Street Address *
Required

City *
Required

State *
Required

ZIP Code *
Required

Tax Account & Payment Amount

Account Type
Real Property Tax

Tax Account ID
700-001321505

Payment Type
Multi-Period Payment

Tax Period End

Payment Amount
$100.00

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7. Click "Submit Payment."

Credit Card Payment

Step 1 - Payment Details   Step 2 - Submit Your Payment

Submit Your Payment

To finish submitting your payment, click the "Submit Payment" button below. Please disable any pop-up blockers.

You will be taken to the Kubra EZPay website to enter your credit / debit card details.

Please remember to verify that your Name, Tax Period End, and Payment Amount are correct.

Submit Payment

Powered by
KUBRA EZ-PAY™

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8. You will be taken to the credit card payment site to fill out your credit card information. Please verify that your name and payment details are correct before clicking "Next."

Payment Amount

$100.00

Estimated Service Fee (2.5%)

$2.50

Estimated Total Payment

$102.50

Review the information entered, you cannot make changes after clicking "Next"

Overview for Account Number 2977881

Total Due
$100.00

Name
JOE LOUIS

Account Number	Total Due
2977881	$100.00

Back   Next

9. Select "Debit/Credit Card."

9

Payment Options

Payment Amount
$100.00

How would you like to pay?

Debit / Credit Card >

Payee	Account Number	Amount
Washington DC Tax and Revenue	2977881	$100.00
	Total	$100.00

Back

10. Enter your Credit Card Information.

10

Enter Card Information

Card Number
Enter your card number

Card Holder Name
Enter card holder's name

Expiration
-- ∨ / ---- ∨

ZIP Code (Associated with the credit card)
ZIP Code

Security Code (CVC)
Enter the code

Supported Cards

Where do you find the Security Code?
The security code (CVC) is usually found on the back of the card beside the signature box but can also be on the front for some cards.

XXXX XXXXXX XXXXX

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7. Your Kubra payment ID and confirmation code will automatically populate in the designated fields. Click "I'm Finished" to complete the transaction.

Step 1 - Payment Details   Step 2 - Submit Your Payment   ▼ Staging

Review the Status of Your Payment

MyTax.DC Confirmation #

0-002-977-881

Kubra Payment ID

Kubra Confirmation Code

Payment Amount

$100.00

Payment Status

11b   I'm Finished